

## The Progress Center's COVID-19 Response Plan

Category	Facility Status	New Cases Per 10,000 in the County the Facility is located in the last 28 days (updated every 7 to 14 days). Find transmission rates at: <a href="#">View 28 Day Data</a>		
	COVID-19 case in the last 14 days and/or Currently in Outbreak Status (3 Active Cases)	High New Cases $\geq 16/10,000$	Moderate New Cases $8/10,000$ to $<16/10,000$	Low New Cases $< 8/10,000$
Administrative Employees	Employees work from home, no in person contact with clients, virtual meetings for face to face with the exception of Senior Leadership, Human Resources and Finance			Yes, as long as not subject to work exclusion due to an exposure or showing signs & symptoms of COVID-19 after being screened. Screening of clients and in person visits continue with social distancing and PPE.
5 Fore Street Case Management	Work from home, no in person contact with clients, virtual meetings for face to face Review County Data from the county the services in provided in as well as the facility county.			Yes, as long as not subject to work exclusion due to an exposure or showing signs & symptoms of COVID-19 after being screened. Screening of clients and in person visits continue with social distancing and PPE. Review County Data from the county the services in provided in as well as the facility county.
35 Cottage Street Community Support	No Group In-person Community Support, one on one and virtual allowed while maintaining social distancing	No Group In-person Community Support, one on one and virtual allowed while maintaining social distancing		Yes. Community Support provider must be in compliance with <a href="#">applicable guidance</a> .
35 Cottage Kitchen	No Food Bank, Feel Better Food will continue unless case or outbreak is in the kitchen directly	No Food Bank, Feel Better Food will continue unless case or outbreak is in the kitchen directly		Yes. Outdoor / Drive up only
35 Cottage Kitchen Volunteers	No	No		Yes, as long as not subject to work exclusion due to an exposure or showing signs & symptoms of COVID-19 after being screened.
35 Cottage Children's Service	No	No		Yes. BHP must be in compliance with <a href="#">applicable guidance</a> . Review County Data from the county the services in provided in as well as the facility county.
Bridgton Community Support	No Group In-person Community Support, one on one and virtual allowed while	No Group In-person Community Support, one on one and virtual allowed while maintaining social distancing		Yes. Community Support provider must be in compliance with <a href="#">applicable guidance</a> .

	maintaining social distancing		
Bridgton OPT	Work from home, no in person contact with clients, virtual meetings for face to face,		Yes, as long as not subject to work exclusion due to an exposure or showing signs & symptoms of COVID-19 after being screened. Screening of clients and in person visits continue with social distancing and PPE.
Bridgton Case Management	Work from home, no in person contact with clients, virtual meetings for face to face Review County Data from the county the services in provided in as well as the facility county.		Yes, as long as not subject to work exclusion due to an exposure or showing signs & symptoms of COVID-19 after being screened. Screening of clients and in person visits continue with social distancing and PPE. Review County Data from the county the services in provided in as well as the facility county.
Gray Case Management	Work from home, no in person contact with clients, virtual meetings for face to face Review County Data from the county the services in provided in as well as the facility county.		Yes, as long as not subject to work exclusion due to an exposure or showing signs & symptoms of COVID-19 after being screened. Screening of clients and in person visits continue with social distancing and PPE. Review County Data from the county the services in provided in as well as the facility county.
Shared Living	Work from home, no in person contact with clients, virtual meetings for face to face. Review County Data from the county the services in provided in as well as the facility county.		Yes. Shared Living provider must be in compliance with <a href="#">applicable guidance</a> . Review County Data from the county the services in provided in as well as the facility county.
In-Home Support	Essential Need clients only (clients receiving over 12 hours a week)	Essential Need clients only (clients receiving over 12 hours a week)	Essential Staffing should be directed to High Need clients first, as long as not subject to work exclusion due to an exposure or showing signs & symptoms of COVID-19 after being screened. Review County Data from the county the services in provided in as well as the facility county.
Children's Services	No Group In-person Support, one on one and virtual allowed while maintaining social distancing. Review County Data from the county the services in provided in as well as the facility county.		Yes, as long as not subject to work exclusion due to an exposure or showing signs & symptoms of COVID-19 after being screened. Use of PPE and social distancing required at all times by client, family and staff. Review County Data from the county the services in provided in as well as the facility county.
Maintenance	Entering Residential Settings under Emergency Needs Only with full PPE, social distancing and communication with Coordinator ahead of time to ensure client and staff distancing.		Yes, as long as not subject to work exclusion due to an exposure or showing signs & symptoms of COVID-19 after being screened.

**Residential Homes**

Outdoor Visitation	No	Yes	Yes	Yes
Indoor Visitation	Compassionate Care	Compassionate Care	Yes Following CMS <a href="#">guidance</a> , limit the number of visitors and movement within facility.	
Pet Visitation	No	No	No	Single Resident Only
Staff	Essential	Essential	Limited Non-Essential	Non-Essential allowed, as long as not subject to work exclusion due to an exposure or showing signs & symptoms of COVID-19 after being screened.
Students (medical, nursing, social work, etc.)	Yes, as long as not subject to work exclusion due to an exposure or showing signs & symptoms of COVID-19 after being screened.			
Volunteers	No	No	No	Yes, as long as not subject to work exclusion due to an exposure or showing signs & symptoms of COVID-19 after being screened.
Communal Dining	No	Yes. Facilities should consider additional limitations based on status of COVID-19 infections in the facility.	Yes, with social distancing (limited # people at each table with at least 6 feet between each person) Note: Applies only to residents not in isolation or observation and not having suspected/confirmed COVID-19 status	
Essential Medical Visits Outside the Facility – Escorted by Facility or Other Known Provider	Yes If in an outbreak and/or sending a suspect or confirmed COVID-19 resident, receiving facility must be notified in advance.			
Essential Medical Visits Outside the Facility – NOT Escorted by	No	No	Yes. Resident should be managed as a “COVID-19 status unknown” individual.	

Facility or Other Known Provide				
Group Activities- Escorted by Facility or Other Known Party	No	No	Yes, for ≤10 persons who have fully recovered from COVID-19 and for those not in isolation or observation or with suspected/confirmed COVID19 status. Physical distancing among residents, appropriate hand hygiene, and use of face coverings (source control) apply.	Yes, for residents who have fully recovered from COVID-19 and for those not in isolation or observation or with suspected/confirmed COVID-19 status. Physical distancing among residents, appropriate hand hygiene, and use of face coverings (source control) apply.
Group Activities– NOT Escorted by Facility or Other Known Provider	No	No	Yes. Resident should be managed as a “COVID-19 status unknown” individual. See LTCF and AH <a href="#">FAQs 11/16/20</a> for further guidance on status “known” v. “unknown” in Assisted Housing Settings.	
Day Activities (Community Support, Employment Support, BH Social Club, etc.)	No	No	Yes. Community Support provider must be in compliance with <a href="#">applicable guidance</a> .	
Screening – Visitors, Staff, Students, Volunteers, Residents	Yes. Community Support provider must be in compliance with applicable guidance.			
Source Control*	Yes, face coverings for Staff & Residents; Addition of eye protection for Staff			Yes, face coverings for Staff & Residents

\*Source Control: refers to the use of face coverings to cover a person’s mouth and nose to prevent the spread of respiratory secretions when they are talking, sneezing, or coughing. A facility may elect based on risk assessment and specific circumstances to include eye protection for healthcare workers (a.k.a. staff), as a part of routine source control in any level of community transmission. Noted, eye protection and other appropriate PPE should be donned at any time there is reasonable expectation of exposure to respiratory droplets or other bodily fluids, per Standard Precautions. **Note that this level of source control is required for all federally certified facilities and strongly recommended for all other Assisted Housing settings.**

**Note, guidance subject to change.**